



Basic Limited Liability Company Questionnaire

Below is a list of questions the answers to which will help us prepare an operating agreement for your Limited Liability Company (“LLC”). Please fill out the questionnaire with as much information as you can. If you do not understand any of the questions or are unsure as to how to answer the question, do not hesitate to contact us to discuss that question in more detail. Because many of these questions concern how you intend to operate your business, we expect to discuss your answers in greater detail with you after you have completed this questionnaire.

I. General Information

1. Name of the Limited Liability Company:

2. State of Formation:

3. Does the LLC intend on doing business under an assumed name? If so, please state the intended assume name:

4. LLC’s Business Address:

5. LLC’s Mailing Address (if different from above):

6. List the LLC’s Members and their addresses:

Member 1:

Member 2:

Member 3:

Member 4:

7. State the purposes of the LLC (in what business will the LLC engage):

8. The LLC requires a Registered Agent. The Registered Agent accepts legal notices on behalf of the LLC. The Registered Agent can be the LLC (or a Member) if the LLC's office (or a Member) is located in the State of Formation. The Registered Agent can also be a third party, who will charge an annual fee. You may change your Registered Agent at any time. Please state who will be the initial Registered Agent and the Registered Agent's address:
